

REQUEST FOR QUOTATION: [No. RFQ/HCR/SDNELF/SUP/2022/014]

Annex A - Terms of Reference (TOR)

QUOTATION TO BE RECEIVED BY: 23 April 2022 by 1500 Hrs.

National Consultant to Conduct Baseline Survey

Project Title: Darfuri Youth Empowerment in Civic Spaces to Advance Peacebuilding

Introduction:

The Sudanese Constitutional Declaration (August 2019) recognizes importance of expanding the opportunities available to young men and women in all social, political, and economic fields. Thus, civic space is acknowledged as a cornerstone of the country's democratic transition, and the ability of both male and female youth to freely associate, peacefully assemble, and non-violently express their viewpoints is an integral aspect of Sudan's road to general elections.

In both West and Central Darfur, tensions between younger and older generations, are key contributors to the weakening of customary methods of conflict resolution (i.e., through the Native Administration system), in which youth place less trust and confidence. The exclusion of young men and women from decision-making structures in Darfur is, in many cases, the result of a general lack of inclusive governance, and severe resource and capacity constraints that hinder more robust engagement with and inclusion of youth. For this reason, there remains a gap in the channels available for young people through which to advocate for their urgent needs and concerns, and advance their interests, such as access to livelihood opportunities.

In West Darfur, young men and women are contributing to grassroots peacebuilding initiatives in El Geneina, also through social media. One such initiative is the *#GeneinaWeRecover* movement on Facebook and Twitter. The social media campaign helped to set the foundation for youth-led civil society movements, representing a diversity of tribes, to engage in neighborhood dialogue forums aimed towards discussing and dispelling negative stereotyping and contributing to reconciliation. Nevertheless, such initiatives have remained at a relatively small scale. Young people are reportedly also involved in reconciliation efforts at the village level, since they are often the most educated members of rural communities.

Project Objectives:

UNHCR and UNDP are implementing an 18-month project that will contribute to existing peacebuilding efforts in Sudan's West and Central Darfur states, utilizing an approach that prioritizes youth empowerment and civil engagement/leadership. The overall objective of the project is to support male and female youth from target locations in Darfur to claim civic spaces to which they have limited or no access through strategic communications and digital engagement, youth-led community initiatives, and facilitation of youth inclusion in decision-making fora, such as those dealing with public policy/planning, security management, or access to education.

The project will contribute to three interrelated specific outcomes as outlined below:

Outcome 1: Youth access to civic spaces in West and Central Darfur expanded by enhancing their capacity to develop and disseminate digital content and Information, Education, and Communication (IEC) materials on issues related to peace and conflict

Outcome 2: Positive social and civic engagement by youth in their communities enhanced by youth-driven dialogues, micro-projects, and leadership skills building that contribute to peaceful coexistence

Outcome 3: Youth engagement in public policy spaces augmented through improved access to state, locality, and community-level powerholders

Objectives of the baseline survey

The main objective of the baseline survey is to **assess and set the baselines for project performance indicators** which will form the foundation for set targets.

The baseline will lay the foundation for regular, ongoing monitoring to measure achievement against process, outputs, and outcome performance indicators. This will enable assessment of progress on implementation, assess any early signs of effectiveness and document any lessons learned. The baseline will inform the project starting point and implementation and will provide important context necessary for the final evaluation. The baseline will also generate actionable recommendations that are clearly connected to the assessment findings and project objectives and directly inform programming

Geographic Locations:

The baseline will target the project locations in **West and Central Darfur** States.

Methodology of the Study:

Owing to the fragility of the context, and putting into consideration the principle of Do No Harm, the baseline survey will be conducted in a conflict sensitive manner and the following methodologies will be employed:

1. Desk review of key literature on Youth Peacebuilding engagements in Darfur/Sudan and impacts of social media on peace dialogues and engagements
2. Quantitative data collection and analysis in target localities of Geneina, Kereinik and Zalengi.
3. Qualitative data collection (Focus Group Discussions, and Key informant interviews) in target localities of Geneina, Kereinik and Zalengi.

Expected Deliverables:

1. Design appropriate baseline assessment data collection tools and overall methodology in consultation with UNHCR and UNDP
2. Submit an inception report: including clear methodology, sampling framework and data collection tools, workplan and a list of inclusive respondent groups
3. Perform desk review and primary data collection, in the three target localities, as outlined in the inception report using agreed data collection tools.
4. Provide oversight of the data entry, data coding, and data analysis processes
5. Ensure all performance outcome and output indicators in the Results Framework (*Annex 1: synthesized version*) are measured and have a baseline value.
6. Prepare a draft report including revised Results framework with baseline values for all indicators and revised targets accordingly.
7. Organise consultations (validation workshops) with project stakeholders to review the draft report and include their comments and recommendations.
8. Prepare a final report, including revised results framework with baseline values for all indicators (40 pages maximum)

Deliverables/ Outputs	Estimated Duration	Target Due Dates	Payment % Upon completion of each Deliverables	Required Documents per Deliverable	Review and Approvals Required
Inception baseline report that includes methodology, data collection tools, and workplan.	5 Days		40%	Inception Report	Project Team UNHCR & UNDP
Perform desk review and data collection	15 days		0%		
Draft baseline report and revised results framework with baseline values and revised targets	5 days		0%	Draft baseline report and revised RF	UNHCR and UNDP to support

Organize validation workshops with project stakeholders and include their feedback and recommendations in the draft report	3 days		0%	Consultation workshop report	stakeholders
Final report with revised results framework showing baseline data on all indicators	5 days		60%	Baseline Report	Project Team UNHCR and UNDP
TOTAL			100%		

- **Institutional Arrangement:**
The Contractor will work under the supervision of UNHCR in collaboration with UNDP.
- **Duration of the Work:**
The total duration of this consultancy is expected to be **33 working days** spreading
- **Duty Station:**
UNHCR Office, El Geneina, Sudan.
- **Budget:**

The consultant should submit a budget with detailed breakdown including consultant daily rate, enumerators fees, travel cost, field movements, enumerators' training, data collection, analysis and reporting. The budget should be submitted together with other required application documents.

Qualifications of the Successful Individual Contractor

- Proficiency in English and Arabic (written and spoken)
- Minimum of 5 years of experience in project M&E and conflict sensitive programming
- Experience in conflict analysis and expertise in doing research/analysis on peacebuilding.
- Strong quantitative and qualitative research skills, especially design and analysis of studies involving focus group discussions and key informant interviews and household questionnaires
- Experience in gender analysis and the development of gender sensitive indicators.
- Strong communication and writing skills.
- Contextual knowledge of and experience working in Sudan

In addition, the consultant is required to respect the following Ethical Principles:

- *Comprehensive and systematic inquiry: Consultant should make the most of the existing information and full range of stakeholders available at the time of the review. Consultant should conduct systematic, data-based inquiries.*
- *Competence: Consultant should possess the abilities and skills and experience appropriate to undertake the tasks proposed and should practice within the limits of his or her professional training and competence.*
- *Honesty and integrity: Consultant should be transparent with the contractor/constituent about: any conflict of interest, any change made in the negotiated project plan and the reasons why those changes were made, any risk that certain procedures or activities produce misleading review information.*
- *Respect for people: Consultant respect the security, dignity and self-worth of respondents, program participants. Consultant has the responsibility to be sensitive to and respect differences amongst participants in culture, religion, gender, disability, age and ethnicity.*

Criteria for Selection of the Best Offer

The offers received from the Consultancy firms will be evaluated using combined scoring method. The combined scoring method assesses the offers with technical merits of the proposals – where the qualifications and methodology will be weighted a max. of 70%, and later combined with the price offer which will be weighted a max of 30%.

a. Technical Scoring Grid (70 Points; Pass Marks 49 points):

Technical Assessment Criteria	Maximum Obtainable Points	Weightage (%)	Evaluated Points Obtained by the Offeror
Sector expertise: <i>Proven competencies in statistics, field-based consultations, facilitating meetings/discussions (including online), and analytical report writing. Strong quantitative and qualitative research skills, especially design and analysis of studies involving focus group discussions and key informant interviews.</i>	25	25%	
Project management and experience: <i>the ability to deliver project objectives, demonstrated experience in project monitoring and evaluation of at least 5 years, including collecting data in interviews, surveys and focus group discussions; conflict analysis and conflict sensitive programming; research and analysis on peacebuilding</i>	20	20%	
Local experience and presence: <i>previous and/or ongoing programmes in Darfur; local knowledge and experience engaging non-displaced, nomads, IDPs, returnees, and other persons of concern in Darfur</i>	10	10%	
Previous relevant work experience with United Nations <i>or other multilateral / bilateral development assistance agencies.</i>	15	15%	
TOTAL	70	70%	

The Consultancy firms scoring 70% and above (49/70) in the technical assessment, will be considered technically qualified, and only then will their price proposals be reviewed and compared for the assessment of overall ranking of the proposals. Those obtaining lower than 49 points (or lesser than 70%) will be technically non-responsive proposals; price proposals of such candidate will not be compared.

b. Assessment of the Price Proposals (30 Points) or 30%

The lowest priced bid from among the technically qualified Offerors will obtain the full marks of 30 points in the price proposal. Price proposals of remaining qualified bidders will be prorated against the lowest priced bid using the following formula to derive the marks in their price proposal:

Marks obtained by a Bidder = Lowest Priced Bid (amount) / Bid of the Offeror (amount) X 30 (Full Marks)

c. Award of the Contract/Award Criteria:

The contract will be awarded to the candidate (bidder) whose proposal obtains **the highest cumulative marks (points)** when the marks obtained in technical and price proposals are aggregated together.

Applications:

To apply, interested Consultancy firms are requested to submit the following two documents by **23 April 2022 by 1500 Hrs.**

- Curriculum vitae;
- A technical proposal together with a financial proposal for the completion of the aforementioned deliverables and a short cover letter.

For any inquiries:

For any inquiries you can write to the project officer: mwate@unhcr.org with copy to suinaly@unhcr.org.

Annex A1: Synthesized version of Results Framework

OUTCOMES, OUTPUTS, AND INDICATORS**Outcome 1: Youth access to civic spaces in West and Central Darfur expanded by enhancing their capacity to develop and disseminate digital content and Information, Education, and Communication (IEC) materials on issues related to peace and conflict.****Indicators**

- i. % of youth (disaggregated by community & sex) in target areas reporting improved access to civic spaces for peacebuilding
- ii. % of youth (disaggregated by community and sex) in target areas reporting increased capacity to produce & disseminate digital and low literacy level peacebuilding content
- iii. % of youth (disaggregated by community & sex) in target areas reporting improved peaceful coexistence

Output 1.1 Peacebuilding capacities of selected young men and women in West and Central Darfur strengthened**Indicators**

- i. # of active youth networks established
- ii. % of trained youth (disaggregated by community and sex) with improved capacity in peacebuilding and conflict resolution/prevention
- iii. # of youth from diverse backgrounds (disaggregated by community & sex) to whom peacebuilding trainings were cascaded by youth ambassadors and youth-led CSOs
- iv. # of youth-led peace initiatives tracked and documented at the community level

Output 1.2 Capacity of youth to create digital content, including peacebuilding messaging, and to share their stories via social media and online platforms, developed**Indicators**

- i. % of trained youth (disaggregated by community and sex) with improved capacity in digital content creation
- ii. # of trained youth (disaggregated by community & sex) who have created and shared at least ten peace-related messages through social media
- iii. % of trained youth (disaggregated by community & sex) active as digital mediators
- iv. # of youth (disaggregated by community and sex) accessing online digital content (through website/Cloud-based platform) and offline digital content

Output 1.3 Information, Education, and Communication (IEC) materials, for youth with lower levels of literacy, developed and disseminated**Indicators**

- i. # of youth (disaggregated by community & sex) who received IEC materials
- ii. % of young women (disaggregated by community) who received IEC materials expressing satisfaction with peacebuilding messaging through said materials

Outcome 2: Positive social and civic engagement by youth in their communities enhanced by youth-driven dialogues, micro-projects, and leadership skills building that contribute to peaceful coexistence.**Indicators**

- i. % of community members (disaggregated by community, age & sex) in target areas who state that youth contribute positively to their communities
- ii. % of youth (disaggregated by community & sex) in target areas who believe they have improved relationships with youth from disputing communities

Output 2.1: Youth empowered to lead community-level dialogues, utilizing existing community structures, on peacebuilding themes

Indicators

- i. # of youth facilitators (disaggregated by community and sex) who report improved capacity & confidence in leading community dialogues
- ii. # of youth-led dialogues held with target communities

Output 2.2: Youth supported through youth-led community micro-projects focused on arts, culture, and sports**Indicators**

- i. # of youth-led community micro-projects implemented

Output 2.3: Young women empowered through initiatives focused on leadership skills.**Indicators**

- i. # of curriculums on leadership skills building for young women
- ii. # of capacity building sessions with young women on leadership skills building
- iii. % of young women (disaggregated by community) participating in the capacity building sessions who report improved leadership skills

Outcome 3: Youth engagement in public policy spaces augmented through improved access to state, locality, and community-level powerholders.**Indicators**

- i. % of youth (disaggregated by community & sex) in target locations reporting increased access to state, locality, and community level powerholders
- ii. % of youth (disaggregated by community & sex) in target locations who report increased engagement in public policy spaces

Output 3.1: Youth involvement in policy making enhanced through identification of powerholders and participation in existing decision-making for a**Indicators**

- i. # of state and locality-level profiles detailing key powerholders and relevant decision-making fora for youth participation
- ii. # of decision-making platforms (at community, locality, and state levels) in which youth have participated
- iii. # of youth (disaggregated by community and sex) participating in decision-making platforms at community, locality, and state levels

Output 3.2: Opportunities for public sector employment of young men and women enhanced through continued advocacy and youth internship initiative.**Indicators**

- i. # of government institutions sensitized on facilitating opportunities for youth from diverse backgrounds, including nomads and young women
- ii. # of advocacy engagements with authorities to commit a formal quota for youth in public sector jobs or internships in West and Central Darfur
- iii. # of youth (disaggregated by community & gender) placed in internship program.